



## **OPPORTUNITY IN FIRE SERVICES**

The First Nations' Emergency Services Society of British Columbia (FNESS), under the governance of a First Nations' Board of Directors, assists First Nations' to develop safe and healthy communities. Our programs and services include assisting First Nations in B.C. with the development of Fire Prevention and Education programs, and with the identification and implementation of appropriate Fire Protection solutions. We encourage all applicants to apply for the following positions, please note that FNESS is a not for profit organization.

### **FNESS is currently inviting applications for the following positions;**

#### **Fire Services Officer – Competition# 2010-02**

Our Fire Services Officers work directly with First Nations communities to support the delivery of public safety programs and services that support healthier and safer First Nations communities across BC. Reporting to the Manager of Fire Services this position is based in the North West Region of BC (Terrace or Smithers – to be determined). Extensive travel will be required including regular base changes to Vancouver.

### **Duties and responsibilities of the position include but are not limited to:**

- Supporting the delivery of fire protection, prevention and education programs & services
- Supporting the delivery of fire department training and review of training needs with communities
- Supporting the delivery of fire department professional development
- Support communities in the identification and implementation of appropriate fire protection solutions
- Support incident based response services including fire investigations, disaster response, etc.
- Conduct fire service related assessments
- Provide comprehensive documentation and record keeping in relation to program activities
- Contribute to broader FNESS initiatives
- Maintain effective liaison and communication with Fire Departments, communities, government agencies and other key stakeholders
- Will be required to travel in all mode of transportation (small aircraft, boats, atv, four wheel drive vehicles, etc) with or without notice and perform emergency services duties in rural and remote areas as required
- Will be required to obtain and maintain professional emergency services certifications
- Will be required to obtain and maintain minimum qualifications as described below

### **Qualifications/Skills**

#### **Minimum Qualifications**

- Class 5 BC drivers license (or eligible if out-of-province)
- Provide a satisfactory criminal record check
- Pass a BC secondary criminal record check (working with at-risk groups)
- Pass a satisfactory character reference check
- Two years experience working in an emergency service environment

#### **Applicants must demonstrate the following skills:**

- Demonstrated ability to develop innovative and effective fire service programs using a range of learning styles, training technology and methodologies
- Demonstrated communication and interpersonal skills with the ability to develop positive relationships with a variety of stakeholders
- Demonstrated comprehension of fire services standards, legislation and training
- Computer literacy and competency in Microsoft Office programs
- A minimum of five years experience in the fire or emergency services industry
- Understanding of First Nations culture, customs & languages

#### **Applicants must possess the following certifications:**

- Degree or diploma in a related field
- NFPA Fire Service Instructor
- NFPA Fire Inspector
- NFPA Fire and Life Safety Educator
- NFPA Fire Investigator Fire Cause & Origin



**FIRST NATIONS'**  
**Emergency Services**  
B R I T I S H C O L U M B I A

## How to Apply:

Applicants **who meet all the minimum qualifications, skills and certifications** must;

1. Submit a resume and cover letter with your last name and competition number in the email header (i.e. Smith – Competition # 2010-02).
2. Your cover letter and resume must be submitted in **pdf** format only.
3. Your cover letter and email should **clearly indicate** how you meet all qualifications, skills and certifications.

Applicants **who do not meet all the minimum qualifications, skills and certifications** must;

1. Submit a resume and cover letter with your last name and competition number and note developmental in the email header (i.e. Smith – Competition # 2010-02 – Developmental).
2. Your cover letter and resume must be submitted in **pdf** format only.
3. Your cover letter and email should **clearly indicate** what qualifications, skills and certifications you possess and those that require development.

**Please note** – before commencement of employment with FNESS, the successful candidate must possess a valid BC driver's license, clear criminal record, child abuse registry checks, supply a drivers' abstract and complete a character reference form.

Due to emergency services duties performed by FNESS personnel, successful candidates will be subject to a character reference background check based on the information provided by the candidate in the completed character reference form. Character reference checks are utilized to confirm the information provided by a candidate and will not automatically eliminate employment opportunities with FNESS unless historical conduct contradicts with FNESS policy or criminal record requirements. FNESS reserves the right to request any candidate for employment to complete a polygraph exam based on the information provided on character reference form and the results of the character reference background check.

FNESS offers a comprehensive benefits package along with the opportunity to be part of a highly motivated team, performing work that makes a difference in First Nations' communities. First Nations candidates are encouraged to apply.

**Closing Date: 4:30 pm, Friday, March 26, 2010**

**Please forward a current resume and cover letter  
by email to [info@fness.bc.ca](mailto:info@fness.bc.ca) :**

**Attention Chris Wong**  
Chief Financial / Administrative Officer  
First Nations' Emergency Services  
102 – 70 Orwell Street, North Vancouver, BC V7J 3R5