



**FIRST NATIONS'
Emergency Services**

Fire Management 100 - Fire Chief Workshop *(Fire Officer Development Training)*

March 15 & 16, 2012 – Prince George, BC

This course is designed for fire service personnel and band managers involved with the fire department administration.

The course goal is to enhance the volunteer fire officer's skills around the administration and operations of their department.

Course Objectives – This introduction course covers a range of fire department issues, by the end of this training, the learner will have a better understanding of:

- human resources,
- legislative issues,
- fire services standards,
- equipment management,
- managing fire department budget,
- report development
- understanding federal funding of fire services

Who should attend?

This course is intended for **Band Managers, Volunteer Fire Chiefs and Officers** who will be assuming leadership roles in their fire department.

Workshop date and location

The workshop is going to be in **Prince George, BC** at the **Sandman Hotel and Suites**, located at 2990 Recreation Place (250-645-7263).

Time:

It is taking place on 010:00am to 4:30pm Thursday and 8:30am to 3:30pm Friday, (Lunch will be provided)

How do I register?

Please fill out a "**Fire Fighter Training Registration Form**" and specify which date and location of training you would like to attend by March 12th, 2012. Fax the form into the FNESS North Vancouver office at (604) 669-9832 in advance to the course start date. These forms can be downloaded off of our **Fire Services Training** web page.

If you have any questions please do not hesitate to contact our office at 604 669-7305 or toll free at 1-888-822-3388.

Sincerely,
Michelle Buchholz, Fire Services Coordinator
First Nations' Emergency Services Society
Fire Services Department