



EMERGENCY SERVICES OFFICERS Competition 22-08

FNESS is currently inviting applicants for the position: Casual On-Call Emergency Services Officers for Emergency Management and Fire Services Divisions

The First Nations' Emergency Services Society of British Columbia (FNESS) is a not-for-profit organization, as well as a registered charity, under the governance of a First Nation Board of Directors. FNESS assists BC First Nations in developing and sustaining safer, healthier and thriving communities. Our programs focus on Awareness, Preparedness, Mitigation and Recovery.

POSITION SUMMARY

The Emergency Services Officer is responsible for supporting Emergency Management (Preparedness and Response, Recovery and Emergency Support Services) and Fire Services Managers in the development, coordination, promotion, administration and delivery of FNESS programs to First Nation Communities.

DUTIES AND RESPONSIBILITIES (include, but are not limited to)

- Perform all duties and responsibilities in accordance with the job description herein, the FNESS policies, standards, governing regulations and procedures.
- Maintain confidentiality on all matters relating to the affairs of FNESS.
- Maintain an adequate level of physical fitness that will enable safe and capable performance of duties.
- Provide assistance and information to the Emergency Management and Fire Services Managers.
- Provide assistance in the distribution of Preparedness, Response, Mitigation and Recovery, Fire Service Program and FNESS materials and information to First Nation communities in BC.
- Provide assistance in the development of presentations for workshops, conferences and training.
- Assist in the planning and scheduling of program deliverables, as requested.
- Promote FNESS fire services and training at community-based functions and professional events.
- Coordinate and deliver courses/programs and other workshops or events assigned through work plans or directives.
- In consultation with the Fire Services Manager, write fire program/service articles for internal and external formats.
- Perform other Emergency Services Officer duties and responsibilities as required, and as directed by the Managers.

PERSONAL QUALIFICATIONS AND OTHER SKILLS AND KNOWLEDGE

- Sound knowledge of Emergency Management and Fire Service standards and management practices.
- Sounds knowledge of legislation, policy, standards and practices related to Emergency Management and Fire Services.
- Experience working closely with First Nation communities and service organizations.
- Strong written and verbal communication skills, and proficient in use of electronics and computer programs.

REQUIREMENTS

- Travel in all forms of ground, air and marine transportation to rural and remote areas of BC, as required.
- Required at all times to adhere to FNESS policies.
- Develop and maintain a level of cultural awareness of First Nation communities as it relates to the delivery of Fire Services programs.
- Develop and maintain a level of trust, integrity and professionalism with communities, clients and organizations.
- Physically capable to participate in field work throughout the province of BC.

FNESS is looking for enthusiastic individuals to support the Emergency Management and Fire Services Divisions. Successful candidates must possess a valid Class 5 BC driver's license, clear a criminal record check which includes a vulnerable sector check and submit a current driver's abstract from ICBC.

Preference may be given to individuals who self-identify as being of Indigenous ancestry.

TERM: Casual On-Call Employment Agreement

LOCATION: Remote Work

HOURS OF WORK: Monday to Friday 8:00 a.m. – 4:00 p.m.

Deadline for receiving applications is: Will remain open until filled. Only successful candidates will be contacted.

Please forward a current resume and cover letter to: HR@fness.bc.ca

Attn: Corporate Services Manager

First Nations' Emergency Services Society

102-70 Orwell Street

North Vancouver, BC, V7J 3R5

Email: HR@fness.bc.ca

Fax: 604.669.9832