

TRAINING RISK ASSESSMENT AND MITIGATION

Training Risk Assessment Tool

Prior to commencing with training the Officer in Charge (OIC) or Training Officer (TO) must assess each training session using the Covid 19 Risk Assessment Tool to determine:

- Risk Factors
- Risk Mitigation
- Determine a level of importance to the training (Essential or non-essential)
- Risk level to personnel in proceeding with training

The completion of the Risk Assessment Tool will inform if the training should proceed, and what steps need to be implemented to mitigate a potential Covid-19 exposure. The identified risk factors and risk mitigations for each training session shall be shared with personnel prior to the training commencing.

Standard Risk Mitigation for all training

- All personnel will perform good hand hygiene including frequent hand washing and sanitizing hands when entering and exiting the fire station.
- No personnel will attend with symptoms of COVID-19 including fever, chills, cough, shortness of breath, sore throat and painful swallowing, and must self-isolate at home for a minimum of 10 days.
- Anyone under the direction of the provincial health officer to self-isolate must follow those instructions.
- Anyone who has arrived from outside of Canada, or who is a contact of a confirmed COVID-19 case, to self-isolate for 14 days and monitor for symptoms.
- Maintaining social distancing and not congregating prior, during or after training in training rooms, offices, apparatus bays, on apparatus or while donning or doffing PPE.
- Personnel understand where to wait prior to the start of training.
- Personnel understand the procedure for isolating and sending home anyone who becomes sick at during training.
- The OIC or TO ensure attendance at any training event is logged
- Personnel understand the procedure for cleaning apparatus after use
- Personnel understand the procedure for cleaning and use of high touch surfaces
- Clear direction is provided for all personnel upon arrival for training; personnel are informed of the identified risks and mitigation(s) for the planned training prior to commencement.

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Training Overview

Date:	Department Name:	Training Topic:
Is Training Essential and important to maintain the safe response of firefighters? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide details:		PPE Required (Non-COVID):
Training Location:	Training Type:	

Risk Assessment and Mitigation

Risk Factors	Risk Mitigation
The training group includes vulnerable populations (underlying health conditions, seniors). <input type="checkbox"/> Yes <input type="checkbox"/> No	Some of the training be conducted virtually via an online platform. <input type="checkbox"/> Yes <input type="checkbox"/> No
The training group is coming from a larger population (for example personnel from multiple departments or stations training together). <input type="checkbox"/> Yes <input type="checkbox"/> No	A skill or a portion of the training can be safely omitted to allow for social distancing <input type="checkbox"/> Yes <input type="checkbox"/> No
All or a portion of the training require personnel to be closer than 2 meters. <input type="checkbox"/> Yes <input type="checkbox"/> No	Changes in communication can allow for social distancing during training (for example radio communications vs face to face) <input type="checkbox"/> Yes <input type="checkbox"/> No
Training requires personnel to travel together in an apparatus. <input type="checkbox"/> Yes <input type="checkbox"/> No	Personnel will be broken into smaller groups to allow for social distancing <input type="checkbox"/> Yes <input type="checkbox"/> No
Personnel are required to be closer than 2 meters for an extended duration. <input type="checkbox"/> Yes <input type="checkbox"/> No	Training will be conducted at the station / training ground to eliminate travel in apparatus for personnel <input type="checkbox"/> Yes <input type="checkbox"/> No
The minimum number of personnel required to conduct the training exceeds what can safely be in a designated training space to maintain social distancing. <input type="checkbox"/> Yes <input type="checkbox"/> No	Personnel arrive at the station no early than 5 -10 minutes before the training commences to reduce the chance of congregation <input type="checkbox"/> Yes <input type="checkbox"/> No

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<p>The training being conducted indoors, or in a space with poor ventilation.</p> <p style="text-align: right;"><input type="checkbox"/>Yes <input type="checkbox"/>No</p>	<p>Doors and windows remain open during training to allow for good ventilation</p> <p style="text-align: right;"><input type="checkbox"/>Yes <input type="checkbox"/>No</p>
<p>The training requires shared use of tools.</p> <p style="text-align: right;"><input type="checkbox"/>Yes <input type="checkbox"/>No</p>	<p>Training will not allow for social distancing; Firefighters will wear N95 or surgical masks and safety glass to mitigate transmission.</p> <p style="text-align: right;"><input type="checkbox"/>Yes <input type="checkbox"/>No</p>
<p>The training requires shared use of PPE.</p> <p style="text-align: right;"><input type="checkbox"/>Yes <input type="checkbox"/>No</p>	
<p>The training requires multiple people to touch the same surface.</p> <p style="text-align: right;"><input type="checkbox"/>Yes <input type="checkbox"/>No</p>	
<p>Food is served as a part of the training, or a meal will be consumed in a group setting.</p> <p style="text-align: right;"><input type="checkbox"/>Yes <input type="checkbox"/>No</p>	

Additional Comments

 Name

 Signature