



## **Indigenous Decision Support – Youth Summer Student**

**Opportunity 1: Youth Aged 14 – 19**

**Opportunity 2: Youth Aged 20 – 29**

**Competition 23-08      May 25, 2023**

The First Nations' Emergency Services Society of British Columbia (FNESS) is a not-for-profit organization and registered charity governed by a First Nation Board of Directors. FNESS supports BC First Nations in building safer, healthier, and thriving communities through programs focused on Awareness, Preparedness, Mitigation, and Recovery.

### **Position Summary:**

The Youth Summer Student team member will prioritize Indigenous Knowledge while supporting the Decision Support Manager in developing, coordinating, promoting, and administering technology-driven, community-focused support. This entry level position requires the ability to communicate and work with other team members on various special projects. On occasion, and in a safe manner, opportunities for field experience may be available.

### **Position Responsibilities:**

- Orientation & Training.
  - Learn about FNESS Programs & Services.
  - Beginners Emergency Management Training.
  - Introduction to Decision Support Tools and Technology
- Data entry and mapping project based on individual skills and FNESS business needs.
- Assist the Decision Support Manager or designated team lead with other FNESS programs and services as requested.
- Utilize the FNESS decisions support tools to collect, analyze, map and report on different data sets to assist First Nations communities.
- Support FNESS staff with data collection and training as required.
- Provide weekly written project updates to the Decision Support Manager
- Support the development of new forms, reports, workflows, and business processes using FNESS decision support tools.
- Collect feedback and suggest improvements for the Decision Support Team.
- Assist the Decision Support Manager or designated team lead with program reports for internal and external purposes.
- Assist in promoting Decision Support and other FNESS department programs.

### **Position Requirements:**

- Lived experience with First Nations people and communities.

- Excited to learn about, Integrated and use new innovative technologies to help First Nations Communities with Emergency Management.
- Interest in one, or more of the following categories will be helpful:

Emergency Management	Data Science	Climate Change
Environment	Indigenous Language	Maps
Databases	Content or Curriculum Development	Video Games
Helping my community	Wildfire	Future Goals

- Ability to communicate and work with team members.
- Ideally the candidate will be currently enrolled, planning on enrolling or recently graduated students from a high school or post secondary institution.
- Self-motivated and proven ability to prioritize tasks effectively.

**Position Type:** Summer Student (Up to 3 months June – August)

Jobs opportunities available for youth aged 14-18, or 19-29.

**Location:** Remote Work, Hybrid

**Hours of Work:** Flexible range from 10 – 30 hours weekly,  
Monday to Friday, 8am – 4pm

**Closing Date:** Until Filled

The successful candidate must have reliable access to a good computer and internet during work hours.

Wage will be dependent on background experience.

Preference may be given to individuals who self-identify as being of Indigenous ancestry.

We thank all candidates for their interest; however only those selected for an interview will be contacted.

**Please forward a current resume and cover letter to:** [HR@fnss.bc.ca](mailto:HR@fnss.bc.ca)

Attention: Decision Support Manager  
First Nations' Emergency Services Society  
102-70 Orwell Street  
North Vancouver, BC, V7J 3R5  
Fax: 604.669.9832