



REGIONAL CLIMATE RESILIENCE COORDINATOR

Competition 23-22

The First Nations' Emergency Services Society of British Columbia (FNESS) is a not-for-profit organization and registered charity governed by the First Nation Board of Directors. FNESS supports BC First Nations in building a safer, healthier, and thriving community through programs focused on Awareness, Preparedness, Mitigation, and Recovery.

Position Summary:

The Regional Climate Resilience Coordinator (RCRC) will report to the Decision Support Manager, or designated team lead. The RCRC will collaborate with various partners, including First Nations members, co-workers, Indigenous and other government officials, community organizations, and board and committee members. Through community engagement the RCRC's work involves planning and implementing climate resilience practices by conducting needs assessments, risk assessments, training, and funding support. An essential component of this position is the development of community connections through knowledge sharing to help best meet the needs and advance Indigenous community priorities. Additionally, this is a pilot project, so the RCRC will play an integral role in program development.

Position Responsibilities:

- Assist the Decision Support Manager or designated team lead with coordinating and administering various community climate change support options.
 - Collaborate with Indigenous communities to support the development and ongoing work on various climate adaptation projects.
 - Foster capacity building through peer networking: Facilitating meetings and workshops for Indigenous communities and attending conferences and events.
 - Engage and collaborate with communities to support the completion of community climate resilience needs assessments.
 - Support the development of community level climate related funding applications and project implementation.
- Build relationships with Indigenous communities across the province, especially those communities in a designated region. Work with other FNESS departments to coordinate community visits.
- Determine Indigenous communities' climate and resilience needs, gathering knowledge and research to understand their needs.
- Support capacity development and skills transfer to communities related to:
 - Community engagement;
 - Needs and risk assessments;
 - Appropriate knowledge gathering and sharing; and
 - Tools to support communities to make the best use of Indigenous and Western knowledge systems to support planning.
- Attend training workshops, community events and regional network calls.
- Participate in developing new forms, reports, and business processes to support transparent communication between RCRCs and communities.
- Provide weekly verbal project updates and written progress using the Internal FNESS Decision Support Reporting Framework.

- Develop program reports for internal and external purposes.
- Support the FNESS Decision Support and Climate Change teams with field data collection as appropriate.
- Become educated on FNESS and GBI Programs and be able to share these with communities and partners across the province.
- Perform other related duties as assigned.

Qualifications:

- Lived experience working with Indigenous people and communities.
- Post-secondary education in environmental science or related studies, Indigenous studies, sustainability, business administration, communications, or a related field is required.
- Experience with sustainability principles, including climate change adaptation and mitigation strategies.
- Proven experience and ability to plan, organize and facilitate workshops and training in person and virtually.
- Satisfactory criminal records check.
- Possess a valid Class 5 Driver's License.
- Strong writing skills, including experience with grant writing.
- Strong communication and interpersonal skills with the ability to engage and listen.
- Demonstrate ability to take initiative and succeed working as a team.
- Ability to use tact and good judgment in dealing with sensitive and complex issues.
- Experience editing, writing, and formatting of reports.
- Proficiency in using computers: Microsoft Word, Excel, Outlook, PowerPoint, and various video conferencing platforms.
- GIS, data processing, and media editing are considered an asset but are not required.

Position Type: Full-Time (up to 4 positions available)

Location: Remote Work, Hybrid

Hours of Work: 8:00 am – 4:00 pm, Monday to Friday

Closing Date: Until Filled

We encourage applicants to submit applications as soon as possible, as applications will be reviewed on an ongoing basis. The successful candidate will be asked to provide references and a clear criminal record check. Wage will be dependent on education and experience.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is FNESS Policy to practice preferential hiring for Indigenous people. Candidates who wish to qualify for preferential consideration must self-identify.

We thank all candidates for their interest; however only those selected for an interview will be contacted.

Please forward a current resume and cover letter to: HR@fness.bc.ca

Attention: Decision Support Manager
First Nations' Emergency Services Society
102-70 Orwell Street
North Vancouver, BC V7J 3R5