



## **FireSmart™ Advisor**

### **Competition 25-10 – External Posting**

### **Location – Hybrid, FNESS Office(s), (Coastal Region)**

The First Nations' Emergency Services Society of British Columbia (FNESS) is a not-for-profit organization and registered charity governed by a First Nation Board of Directors. FNESS supports BC First Nations in building safer, healthier, and thriving communities through programs focused on Awareness, Preparedness, Mitigation, and Recovery.

#### **Position Summary:**

The FireSmart Advisor role at FNESS plays a crucial role in supporting First Nation communities with wildfire prevention and FireSmart mitigation efforts. The role involves promoting FireSmart practices, education, training, and funding programs, while mentoring FireSmart related community positions and working with the larger FireSmart BC team on development and review of resources. The role involves providing technical expertise, promoting Indigenous Knowledge, and working closely with community organizations, government bodies, and other partners. The position includes both community visits and office duties, while contributing to the development and implementation of the FireSmart BC program.

#### **Position Responsibilities:**

- Outreaches, develops, coordinates, and delivers FireSmart programs to First Nations communities across British Columbia, ensuring alignment with FireSmart objectives and community values.
- Engages with First Nations communities, local and regional FireSmart committees, and other partners to promote FireSmart awareness and enhance community resilience, including training community members, supporting the development and delivery of training materials, workshops, and seminars aimed at increasing awareness and understanding of FireSmart principles among community members.
- Works collaboratively with the Wildfire Resiliency and Cultural Fire divisions to administer and co-develop applications for the ISC On-Reserve FireSmart funding, as well as the Community Resiliency Investment (CRI) program.
- Provides technical expertise and administrative support for FireSmart BC projects, including assistance with and project completion and resource development.
- Establish and maintain strong relationships with First Nations, professional associations, partners, funding agencies, and resource agencies to address mitigation issues from a FireSmart perspective.
- Contribute to the planning and execution of the yearly Wildfire Resiliency and Training Summit (WRTS) by completing tasks as assigned.

*This job description describes the primary duties and responsibilities and does not imply that they are the only duties and responsibilities to be performed.*

#### **Position Requirements:**

- A minimum of 3 years of experience in education, outreach, or a related field, preferably in a context involving fire prevention or emergency management.



- Preferred qualifications include:
  - Adult Instructor Training Certificate, teaching degree, or a related degree in education, natural resource management, or equivalent knowledge.
  - Relevant certifications in wildfire education or community resilience.
- Knowledge of FireSmart practices, wildfire prevention/mitigation programs, and community resilience planning.
- Strong communication skills, both written and oral, including public speaking and instructional capabilities.
- Proficient in program development and delivery, with experience in creating educational materials and conducting outreach activities.
- Exhibits strong interpersonal skills and a commitment to cultural competence, with a focus on working respectfully and effectively within diverse cultural contexts.
- Criminal Records Check (Vulnerable Sector)
- Valid Class 5 BC Driver's License, Clean Drivers Abstract

**Position Type:** Full-time Employment Agreement, 7.5-hour shift Monday to Friday

**Compensation:** 70K - \$80K a year. Competitive compensation based on qualifications and experience.

**Response:** May be added to the FNESS Roster and will be available as required.

**Closing Date:** September 9, 2025 by 4:00 pm

**Benefits:**

- Dental care
- Extended health care
- Life insurance
- Pension plan
- Paid 3 weeks' vacation

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is FNESS Policy to practice preferential hiring for Indigenous people. Candidates who wish to qualify for preferential consideration must self-identify.

We thank all candidates for their interest; however only those selected for an interview will be contacted.

**Please forward a current resume and cover letter to:** [HR@fness.bc.ca](mailto:HR@fness.bc.ca)

Attention: Community Support Manager  
First Nations' Emergency Services Society  
102-70 Orwell Street  
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